

外國與外僑學生居留證
線上申辦系統

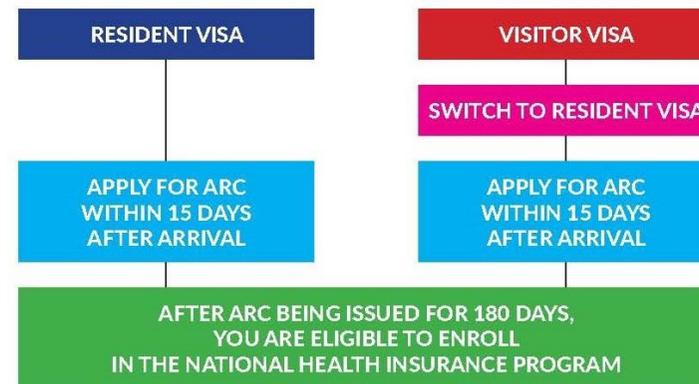
Alien Resident Certificate (ARC) Online Application System
for Foreign and Overseas Chinese Students



● 申請項目 Application

1. 新生：外國學生與外僑學生持居留簽證入境者，請憑入學許可/通知，或在學暨註冊證明，**入境 15 日內(因疫情改為30日內)**，於線上申辦系統提出申請。若逾期未申請，將被處罰台幣 2,000 元至 10,000 元不等之罰鍰。 Freshmen: Foreign and Overseas Chinese students who enter

Taiwan with Resident Visas may apply through the online registration and certification system with an admission permit/notice or certificate of enrollment and registration provided by the attending school within **15 days** after arriving in Taiwan(**because of COVID-19 epidemic, now adjusted to 30 days**). The over-due penalty will be TWD 2,000-10,000.



2. 續讀生：居留證於就學期間有延長停留之必要者，應於**居留期間屆滿前 30 日內**，於線上申辦系統提出延期申請。 Continuing students: After acquiring a residence permit upon arriving in Taiwan and getting enrolled, the Foreign and Overseas Chinese students who need to extend their stay in Taiwan due to academic requirements shall apply for a residence permit renewal online within 30 days

before the residence permit expires.

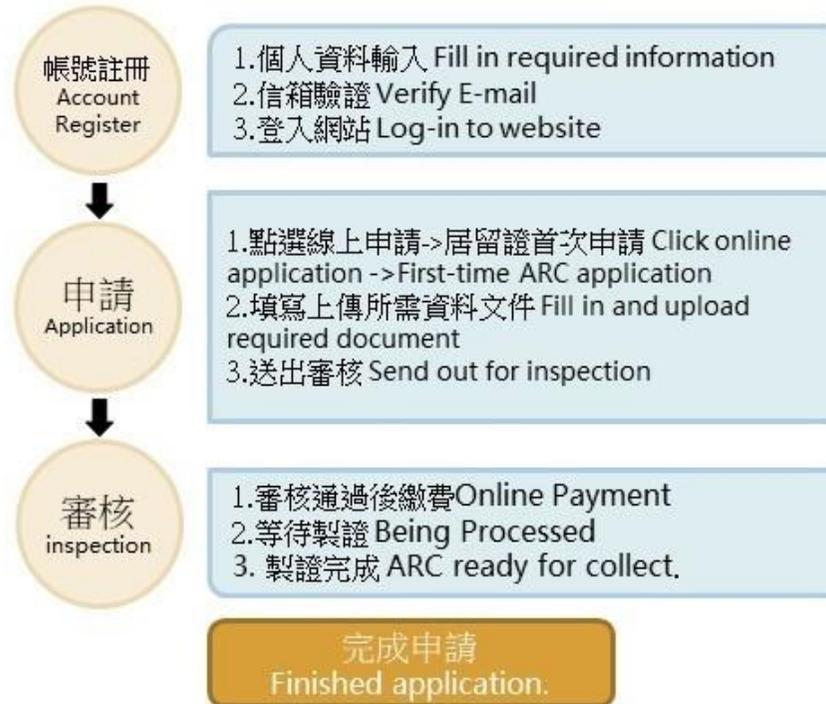
3. 居留證資料若需異動，請於線上申辦系統提出申請。The foreign and Overseas Chinese students who need to change information on their residence permits shall apply for a residence permit alteration online.

● 線上繳費 Online Payment

1. 線上申辦系統申請案件經移民署審查核可後，請於五個工作日內繳納證件費用：**外國學生一年期居留證件：新台幣一千元整。**
After the online application is reviewed and approved by the National Immigration Agency, please make your payment for the residence permit within 5 working days: **TWD 1,000 for a one-year residence permit for Foreign student.**
2. 系統提供「國際信用卡」及「四大超商」（**全家, 7-11, 萊爾富, OK Mart**）等繳費方式。繳費完成後，將不予以退費。The system provides payment options including "international credit card" and "payment at the four major convenience stores in Taiwan"（**Family Mart, 7-Eleven, Hi-Life, Ok Mart**）. After the payment is completed, no refund will be made.
 - (1) 國際信用卡：本平台不支援中國銀聯卡及美國運通卡，僅限使用JCB、VISA、MasterCard 信用卡進行線上繳費；International Credit Card: this platform does not support China Union Pay and American Express. Only JCB, VISA, and MasterCard are accepted for online payment.
 - (2) 四大超商：於繳費後約需 2 至 3 個工作天待款項入帳才算完成繳費。 Payment at the four major convenience stores in Taiwan: Please note that it takes 2 to 3 working days for the whole transaction process to be completed and confirmed.



申請流程 Application Process



首次登入註冊 Create an Account

STEP 1 申辦網址 Application Website

<https://coa.immigration.gov.tw/coa-frontend/student/entry>

STEP 2 點擊『外國與外僑生』
Click “Foreign Students
and Overseas Chinese
students”

The screenshot shows the NIA's online application system interface. At the top left is the NIA logo and name in Chinese (內政部移民署) and English (NATIONAL IMMIGRATION AGENCY). A language selector button for '中文' is in the top right. The main heading reads 'Foreign students and Overseas Chinese students Mainland China, Hong Kong and Macao students Nationals without registered household in the Taiwan Area (Students) Online Application System'. Below this is a banner image of five diverse students. A white box contains the text 'Online Application' and 'If students apply by themselves, please choose the type of identity first.' Below this are two purple buttons: 'Foreign students and Overseas Chinese students' (highlighted with a red box) and 'Nationals without registered household in the Taiwan Area (Students)'. At the bottom, there are three columns of contact information: 'Information For Foreigners In Taiwan' (Domestic: 0800-024-111, Overseas: 886-800-024-111), 'The office hours of the NIA's service centers nationwide' (08:00 a.m.-17:00 p.m. through the lunch hour from Monday to Friday), and 'Service Line of Computer Operation/ System Maintenance' (02-27967162 from 08:30 a.m. to 7:00 p.m. Monday to Friday). The footer contains the address: © NATIONAL IMMIGRATION AGENCY Address: No. 15, Guangzhou St., Zhongzheng District, Taipei City 100-66, Taiwan, ROC.

STEP 3 點擊『註冊帳號』
Click “Create an Account”

中華民國內政部移民署 NATIONAL IMMIGRATION AGENCY, REPUBLIC OF CHINA (TAIWAN)
外國與外僑、大陸與港澳、無戶籍國民學生線上申辦系統
Students Online Application System

› 中文

Alien Resident Certificate Application for Foreign Students and Overseas Chinese Students - Individual Application

Login to Your Account

Account

Password [Forget Password?](#)

Please enter the verific

[Create an Account](#) [Resend Confirmation letter](#) [Login](#)

Copyright © NATIONAL IMMIGRATION AGENCY Address : No. 15, Guangzhou St., Zhongzheng Dist., Taipei 100-66, Taiwan (R.O.C.)
Enquiry hotline for computer operation/ Customer Service (Six Lines) : +886 (02)2796-7162 ; Service Hours : Monday to Friday 08:30-19:00 (GMT+8)
Counter service hours: Monday to Friday 08:00-17:00, no lunch break. Service hotline for Foreigners in Taiwan: 0800-024-111 (domestic) or 886-800-024-111 (international)

STEP 4 填寫個人基本資料，並點擊註冊

Fill in basic information and click “Register”.

填寫登入帳號

Fill in login ID:

isu+student ID

ex: isu10912345a

登入密碼與帳號相同

Fill in login Password

(same as ID):

isu+student ID

ex: isu10912345a

***中文姓名必填**

***Must fill in Chinesename**

中華民國內政部移民署
外國與外僑、大陸與港澳、無戶籍國民學生線上申辦系統
Student's Online Application System

Alien Resident Certificate Application for Foreign Students and Overseas Chinese Students - Register

Name in Chinese *English surname *English given name *Nationality
Date of Birth *Gender *Passport No.
*Contact Phone Number EXT *Email
*Login Account *Login Password *Re-Enter Login Password

Please remember your account number.
The password should be 8 characters at least with 1 lower-case English letter and 1 Arabic number at least.

Register Clear

<p>STEP 5</p>	<p>至電子郵件信箱收取『會員信箱認證通知函』並點擊連結啟用帳號</p> <p>Receive the verification notification in your email box, and click the link to activate your account.</p>	 <p>會員信箱認證通知函 Please Verify your e-mail address 收件匣 x</p> <p>niasys@immigration.gov.tw</p> <p>寄給我 ▼</p> <p>NANCY CHOU 您好：</p> <p>您申請註冊的帳號: nancyzhou 我們需要對您的電子郵件位址的有效性進行驗證，以避免垃圾信件或電子郵件位址被濫用。請點擊下方連結即可啟用您的帳號： https://coatest.immigration.gov.tw/coa-frontend/register/verify/nancyzhou/20190910154247332380 並請妥善保存您的申請帳號。</p> <p>內政部移民署 敬啟</p> <p>Dear NANCY CHOU :</p> <p>Your registration account number: nancyzhou We have to verify your e-mail address, please click the link below to complete process: https://coatest.immigration.gov.tw/coa-frontend/register/verify/nancyzhou/20190910154247332380 Please keep your account number in a secure manner.</p> <p>National Immigration Agency, ROC(Taiwan)</p>
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居留證首次申請 First-time ARC application

STEP 1 點擊『登入』
Click “Login”

中華民國內政部移民署 NATIONAL IMMIGRATION AGENCY
REPUBLIC OF CHINA(TAIWAN)
外國與外僑、大陸與港澳、無戶籍國民學生線上申辦系統
Students Online Application System

Alien Resident Certificate Application for Foreign Students and Overseas Chinese Students - Individual Application

Login to Your Account

Account

Password [Forgot Password?](#)

Please enter the verific

[Create an Account](#) [Resend Confirmation letter](#) [Login](#)

Copyright © NATIONAL IMMIGRATION AGENCY Address : No. 15, Guangzhou St., Zhongzheng Dist., Taipei 100-66, Taiwan (R.O.C.)
Enquiry hotline for computer operation/ Customer Service (Six Lines) : +886 (02)2796-7162; Service Hours : Monday to Friday 08:30-19:00 (GMT+8)
Counter service hours: Monday to Friday 08:00-17:00, no lunch break. Service hotline for Foreigners in Taiwan: 0800-024-111 (domestic) or 886-800-024-111 (international)

STEP 2 登入後點取上方『線上申請』-『居留證首次申請』
 Log in and click “Online Application” -> “First-time ARC Application of Foreign Students and Overseas Chinese Students”

中華民國內政部移民署 NATIONAL IMMIGRATION AGENCY, REPUBLIC OF CHINA(TAIWAN)
 外國與外僑、大陸與港澳、無戶籍國民學生線上申辦系統
 Students Online Application System

› 中文 NANCY CHOU

To Do List Online Application Case Status Check Online Payment Account Maintenance Download Area

To Do List

Bulletin Board

Important

MORE

ARC for Foreign Students ARC

New Application

Item	Application ID	Application No.	Status	Submission Date	Actions

Application Awaiting Supplementary Documents

Item	Application ID	Application No.	Submission Date	Actions

STEP 3

點選身份別、就學學制和就讀狀態

1. 『外籍生』或『僑生』
2. 『學士、碩士或博士』
3. 『已註冊』

Choose your Identity, Program of Study and Status of Study and Click “Send”

1. 『Foreign Student』 or 『Overseas Chinese Students』
2. 『Bachelor, Master or PHD』
3. 『Enrolled』

ARC Application for Foreign Students and Overseas Chinese Students - Individual Application ▾

1 Please select identity : Please select ▾

2 *Program of Study Please select ▾

3 *Status of Study Please select ▾

Send Clear

STEP 4 填寫並上傳所需資料和文件

- 上傳照片 Upload Photo
- 錄取通知書 Admission Letter
- 護照頁 Passport (Page of basic information)
- 居留簽證頁及入境章頁 Resident Visa and the page that bears the entry stamp -居留簽證簽發日期 Visa Issue Date -簽證註記代碼 Resident Visa Code (Remarks)
- 住宿證明 (如住學校宿舍，可用錄取通知書或入學證明代替) Proof of accommodation (If staying in the University dorm, the

ARC Application for Foreign Students and Overseas Chinese Students - Individual Application

Application Details



*Upload Photo No file chosen

*Eligibility
Foreign students and Overseas Chinese Students entering Taiwan for study

*Program of Study
Bachelor's Degree

*School

*Status of Study
Received but not enrolled

Required Docs

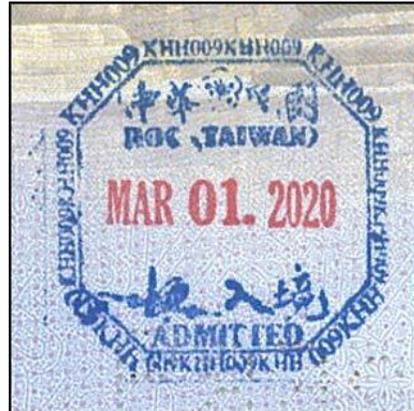
1. Files should be in JPG/JPEG/PNG/BMP/PDF format. Uploaded documents must be clear. No words or graphics should be added on the ID card or passport, e.g., Photocopy/COPY.
2. File size should be smaller than 512K.
3. A Chinese translation should be uploaded for documents in languages other than Chinese and English.
4. Please scan the required documents in original size and then upload.
5. All documents are required to scan and upload both sides unless those blank sides.

Admission Letter or Certificate of Enrollment can substitute the lease.)

*檔案必須小於 500KB

*Make sure each document is less than 500KB.

*1. Admission Permit or Certificate		
Choose File	No file chosen	Clear
		+
*2. Passport		
Choose File	No file chosen	Clear
		+
*3. Resident Visa		
Choose File	No file chosen	Clear
		+
*4. Proof of Accommodation (Housing agreement, household registration transcript, or other related documents)		
Choose File	No file chosen	Clear
		+
5. Other Supporting Documents (Optional)		
Choose File	No file chosen	Clear
		+



Front Page

☆ 興雅 ☆
店房 屋租賃契約出租人
1 Land Lord Name (以下簡稱爲甲方)

2 承租人
Your Name (以下簡稱爲乙方)

3 租賃契約條件列明於左：
甲方 房 屋所在地及使用範圍
Your rental place Address

第一條：租賃期限經甲乙雙方洽訂爲 年 個月即自民國 年 月 日起
至民國 年 月 日止。

第二條：租金每個月新台幣 元正(收款付據)乙方不得藉任何理由
第三條：租金每個月新台幣 由拖延或拒納(電燈費及自來水費另外)。

第四條：租金應於每月 以前繳納，每次應繳 年 個月份，乙方不得藉詞拖延。

第五條：乙方應於訂約時，交於甲方新台幣 萬 仟元作爲押租保證金，乙方如
不繼續承租，甲方應於乙方遷空、交還店房後無息退還押租保證金。

Note: Contract front page and back page that include Land Lord Name, Tenant Name(Your Name) and Address.

Back Page

任憑甲方處理，乙方法不異議。

第十九條：交付房屋日起，房屋之水電費、電話費、瓦斯費、管理費、清潔費等由乙方負擔。

第二十條：本租金憑單扣繳由甲 方負責向稅捐稽征機關負責繳納。

上開條件均爲雙方所同意，恐口無憑爰立本契約書貳份各執乙份存執，以昭信守。

4 立 契 約 人 (甲 方)
Land Lord Name 簽名蓋章
注 身 分 證 號 碼 址 : ID Number and Address 電話 :

3 立 契 約 人 (乙 方)
Your Name 簽名蓋章
注 身 分 證 號 碼 址 : ID Number and Address 電話 :

STEP 5

填入以下所需資料:

Fill in the following required information:

➤ 在台居住地址

Residential Address in Taiwan

民生校區：900391 屏東市民生路4-18號

屏商校區：900392 屏東市民生東路51號

屏師校區：900393 屏東市林森路1號

Minsheng

Campus:No.4-

18,Minsheng

Road,Pingtung

City,Pingtung County

900391,Taiwan,R.O.C.

Pingshang Campus:

No. 51, Minsheng East

Road, Pingtung

City,Pingtung County

900392,Taiwan, R.O.C.

Pingshih Campus: No.

1, Linsen Road, Pingtung

City, 900393,Taiwan,

R.O.C.

Applicant Information					
Name in Chinese		Name in English		Date of Birth	
Gender	FEMALE	Passport No.		Valid Date of Passport	
Nationality		ARC No. (UI No.)			
Issue Date of Resident Visa	2020/01/21	Resident Visa Code	FS		
Highest Academic Qualification	SENIOR SECONDARY SCHOOL	School Enrolled	義守大學	Year of Study	1st Year
Marital status	UNMARRIED	Telephone No. in Taiwan		Residential Address in Taiwan	840 高雄市大樹區學城路一段一號1號
e-mail	huyhnhutran0601@gmail.com			Name of Contact Person in Taiwan	義守大學
ID No. of Contact Person in Taiwan (Passport No. or ARC No.)		Telephone No. of Contact Person in Taiwan	07-6577711	Nationality of Contact Person in Taiwan	REPUBLIC OF CHINA(TAIWAN)
Method of Collection	in person (in Taiwan)	Location of Collection	KAOHSIUNG CITY 2nd SERVICE CENTER Contact Information of Service Station of National Immigration Agency, Ministry of Interior		

- 在台聯絡人姓名
Name of Contact
Person in Taiwan
校安中心 Campus Security Center
- 在台聯絡人電話
Telephone No. of
Contact Person in
Taiwan
0912838499
- 在台聯絡人國籍
Nationality of
Contact Person
in Taiwan
中華民國 Republic of China (Taiwan)
- 領證方式 Method of
Collection
**自取 (在台灣領證)
In person (in Taiwan)**
- 領證地點 Location of
Collection
**屏東服務站
(Pingtung County Service Center)**

Applicant Information			
Name in Chinese		Name in English	
Gender	FEMALE	Passport No.	
Nationality		ARC No. (UI No.)	
Issue Date of Resident Visa	2020/01/21	Resident Visa Code	FS
Highest Academic Qualification	SENIOR SECONDARY SCHOOL	School Enrolled	義守大學
Marital status	UNMARRIED	Telephone No. in Taiwan	
e-mail	huynhnhutran0601@gmail.com	Year of Study	1st Year
ID No. of Contact Person in Taiwan (Passport No. or ARC No.)		Residential Address in Taiwan	840 高雄市大樹區學城路一段一號1號
Telephone No. of Contact Person in Taiwan	07-6577711	Name of Contact Person in Taiwan	義守大學
Method of Collection	In person (in Taiwan)	Nationality of Contact Person in Taiwan	REPUBLIC OF CHINA(TAIWAN)
Location of Collection	KAOHSIUNG CITY 2nd SERVICE CENTER Contact Information of Service Station of National Immigration Agency, Ministry of Interior		

STEP 6 送出後可至『待辦事項』
查看申請進度
Click “Send” to complete
application. You can check
application status in “To
Do List”.

中華民國內政部移民署 NATIONAL IMMIGRATION AGENCY
REPUBLIC OF CHINA(TAIWAN)
外國與外僑、大陸與港澳、無戶籍國民學生線上申辦系統
> 中文 NANCY CHOU

To Do List

Online Application - Case Status Check - Online Payment - Account Maintenance - Download Area -

To Do List

Bulletin Board

Important	Subject	Released by	Release Date

MORE

ARC for Foreign Students ARC Replacement Extend Application Change Information

New Application

Item	Application ID	Application No.	Status	Submission Date	Actions
1	NANCY CHOU	108696500220	Under inspection	2019/05/10	View

Application Awaiting Supplementary Documents

Item	Application ID	Application No.	Submission Date	Actions

<p>STEP 7</p>	<p>完成申請後，等待審核。 若審核通過，系統會 email 通知線上繳費資料。</p> <p>The application and processing status will show “Under inspection” while NIA reviews your case.</p> <p>When the application is approved, you will receive an email regarding payment information. Please remember to check your e-mail box.</p>	<p>HELLO ONE 您好：</p> <p>您於2020/04/21申請『外國與外僑學生線上申辦系統』，資訊如下： 本次申請總人數：HELLO ONE等1人</p> <p>您於線上送件申請結果： 您的申請程序已經完成，目前本署正在審核中。 請您紀錄申請案收件號或團號，亦可再次進入系統，於進度查詢中查詢掌握案件審理進度與狀態。 收件號：109696500210 團號：096870033</p> <p>您可以登入外國與外僑學生線上申辦系統查詢您的申請資料以及處理進度。</p> <p>備註：此為系統自動發送信件，請勿回覆，謝謝。 中華民國內政部移民署</p> <p>Dear HELLO ONE,</p> <p>Your Application for "Online Application System for International Students and Overseas Chinese Students" on 2020/04/21 has been accepted as follows: Number of persons to enter Taiwan: HELLO ONE, 1 person(s).</p> <p>The result of application to the National Immigration Agency: Your application has been accepted and it is in the process of being reviewed.</p> <p>Please remember your receiving number or group number of your application, or you can enter the online system to check the processing status. Receiving Number: 109696500210</p> <p>You can log in the Online Application System for International Students and Overseas Chinese Students to check your application and processing status.</p> <p>Note: this is a letter automatically sent by the system. Please do not replay. National Immigration Agency, Ministry of Interior, Republic of China (Taiwan)</p>
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線上繳費 Online Payment

點選『線上繳費』

Click “Online Payment” -> “Permit Payment”

- 國際信用卡網路繳費 (收取 2% 手續費)

Online Payment with
International credit card (with a
2% processing fee)

- 四大超商繳費 (收取 2% 手續費)

Four major convenience stores
(with a 2% processing fee)

中華民國內政部移民署 NATIONAL IMMIGRATION AGENCY
REPUBLIC OF CHINA (TAIWAN)
外國與外僑、大陸與港澳、無戶籍國民學生線上申辦系統
Students Online Application System

中文 NANCY CHOU

To Do List Online Application Case Status Check Online Payment Account Maintenance Download Area

Permit Payment

Online Payment - List

All	Application Submitted	Application ID	Certificate to be Issuedpa	Application No.
	Foreign/Overseas Chinese Students	NANCY CHOU	學習證 ARC	108696500220

Pay

Copyright © NATIONAL IMMIGRATION AGENCY Address : No. 15, Guangzhou St, Zhongzheng Dist, Taipei 100-66, Taiwan (R.O.C.)
Enquiry hotline for computer operation/ Customer Service (Six Lines) : +886 (02)2796-7162; Service Hours : Monday to Friday 08:30-19:00 (GMT+8)
Counter service hours: Monday to Friday 08:00-17:00, no lunch break; Service hotline for Foreigners in Taiwan: 0800-024-111 (domestic) or 886-800-024-111 (international)

VISA
MasterCard
JCB
國際信用卡網路繳費
International Credit Card ePayment

網路收單ATM繳費
Web ATM Payment

虛擬帳戶繳費
Virtual Account Payment

E政府繳費平台繳費
E-Government Payment

FamilyMart
7-ELEVEN
OK
Hi-Life
四大超商繳費
Convenience Store Payment

[Note 1]: Payment can be made via E-Government payment platform with a domestic credit card.
[Note 2]: The payment is completed for 2-3 working days after pay via 7-11, Family Mart, Hi-Life or OK Mart.

Start

Online Payment - Details ∨

Standard Fee	Administration Fee	Total
1000	A transaction fee or administration fee will be charged by the payment platform depending on the payment method selected.	NT 1000

Item	Application No.	Number of Payers	Payment Amount
1	108606900220	1	NT 1000

1. No refund will be given once the payment is made.
2. The Agency will only issue a receipt for the standard fees paid; no receipt will be issued for the transaction fee or administration fee.

[Confirm Payment](#)

下載『電子收據』

*憑此收據領取居留證

**如果你是入境後尚未註冊，先以錄取通知申請居留證者，會先收到6個月效期的電子居留證。請至『下載專區』 > 『外國學生與外僑生電子居留證下載』並下載。

Download the 『Receipt』

*Pick up ARC with this receipt.

**If you apply for ARC before enrollment, you will receive a 6-month e-ARC by applying with a Letter of Admission. Download from 『Download Area』 > 『ARC Download for Foreign Students and Overseas Chinese Students』。

內政部移民署
NATIONAL IMMIGRATION AGENCY
自行收納款項電子收據

日期：109年4月8日

外字第 109401099554號

繳款人 Payer's Name	收入科目及代號 Classification & Code Number Of Receipt	金額(小寫) Amount NTS	事由 Payment for issue of	備註 Remarks
109696514950 ~ 109696514950	0508580102-1 證照費	1000	申請證照費	領證服務站：高雄市 第二服務站 線上申辦
金額	新臺幣	壹仟元整		

備註：本收據費用，未將信用卡繳費手續費或E政府轉帳之交易處理費列入。繳費成功後，將不退費。本電子收據僅作為繳費證明，不得為入境臺灣之證明用。

主辦出納  主辦會計  署長 

收據聯一交繳款人收執作為入帳憑證